

**BEFORE THE SAN LUIS OBISPO COUNTY
AIRPORT LAND USE COMMISSION**

_____ 20th _____ day _____ July _____, 2016

PRESENT: Commissioners : Erich Schaefer, William Borgsmiller, Michael Cripe, John Eichler,
Craig Piper, and Chairman Roger Oxborrow

ABSENT: Commissioner Allen Settle

**RESOLUTION FORMING THE AIRPORT ADVISORY COLLABORATIVE
AS AN ADVISORY SUBCOMMITTEE OF THE SAN LUIS OBISPO COUNTY AIRPORT
LAND USE COMMISSION TO PROVIDE INPUT RELATED TO THE PENDING
UPDATE TO THE AIRPORT LAND USE PLAN
FOR THE SAN LUIS OBISPO COUNTY REGIONAL AIRPORT**

The following Resolution is hereby offered and read:

A. **WHEREAS**, the San Luis Obispo County Airport Land Use Commission (Commission) is an independent public body created pursuant to the State Aeronautics Act (Public Utilities Code §§ 21001 *et seq.*); and

B. **WHEREAS**, Public Utilities Code Section 21675 requires the Commission to formulate an airport land use compatibility plan for each public airport within the County; and

C. **WHEREAS**, the Commission initially adopted the Airport Land Use Plan for the San Luis Obispo County Regional Airport (ALUP) in 1973 and adopted subsequent amendments thereto in 1974, 1977, 2002 and 2004; and

D. **WHEREAS**, the Commission is in the process of preparing an amendment to the ALUP (ALUP Update) in light of, among other things, the updated California Airport Land Use Planning Handbook completed in October 2011 and available GIS technology; and

E. **WHEREAS**, in July 2015, the Department of Transportation (Caltrans) initiated a process to determine the readiness of the Commission, the City of San Luis Obispo (City) and the County of San Luis Obispo (County), as the operator of the San Luis Obispo County Regional Airport (Airport), to improve information-sharing related to land use planning issues in the vicinity of the Airport, particularly related to the ALUP Update; and

F. **WHEREAS**, representatives from Caltrans, the Commission, the City and the County met on a number of occasions and agreed that a more collaborative process would be productive; and

G. **WHEREAS**, the Commission Bylaws authorize the Commission to create subcommittees from time to time for purposes for which it shall deem appropriate; and

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H. **WHEREAS**, the Commission Bylaws further provide that membership shall be determined by the Commission and may include members not serving on the Commission and that all subcommittees shall be advisory only.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the San Luis Obispo County Airport Land Use Commission that:

1. Creation of Airport Advisory Collaborative. The Airport Advisory Collaborative (AAC) is hereby formed as a subcommittee of the Commission pursuant to Article V, Section 11, Subdivisions (d) and (e) of the Commission Bylaws.

2. Purpose. The purpose of the AAC is to provide constructive input to the Commission on the ALUP Update. All such advice is merely advisory (non-binding) to the Commission.

3. Meetings. The AAC shall meet only after and in response to a request for an advisory opinion on a specific topic(s) from the Commission. All meetings of the AAC shall be conducted in accordance with the Ralph M. Brown Act (Government Code §§ 54950 *et seq.*) as required by Government Code Section 54952, Subdivision (b).

4. Members. The AAC shall be comprised of eight (8) members and shall represent the Commission, the City, the County and Caltrans as described below. The Commission will solicit qualified applicants in accordance with all Maddy Act (Government Code §§ 54970 *et seq.*) requirements and will appoint all eight (8) AAC members. The City, the County and Caltrans (collectively, Participating Agencies) may each recommend two (2) members to the Commission to represent them on the AAC. Subject to paragraph (6) below and appointment by the Commission, the term of each member shall be four (4) years but each Participating Agency may request replacement of either or both of its representatives at any time and the Commission may remove and replace any member of the AAC at any time.

5. Operating Principles. A quorum of the AAC shall consist of five (5) members. At its first meeting, the AAC shall appoint a chair and vice chair. Each member of the AAC shall be entitled to one vote on any matter under consideration by the AAC. All advisory opinions shall be supported by a majority of the members present. The appointment of the chair and vice chair and the adoption of AAC Bylaws (if the AAC determines that Bylaws should be established) shall be supported by a majority of the full membership. The AAC shall conduct its meetings in a collaborative fashion consistent with direction from the Commission.

6. Duration. The existence of the AAC will automatically terminate upon adoption of the pending ALUP Update. However, the Commission may terminate the AAC prior to adoption of the pending ALUP Update at any time and without cause and may extend the duration of the AAC as needed.

7. Staff. County Planning Staff shall serve as staff to the AAC and be responsible for, among other things, timely publishing all agendas and taking minutes. RS&H (or any

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consultant retained by the County in connection with the ALUP Update) may participate and/or lead the discussions of the AAC. RS&H shall not be deemed a member of the AAC.

8. Communications. When contacted by the media, AAC members shall not characterize their individual viewpoints as representative of the AAC as a whole. Any media requests regarding the opinion or position of the AAC shall be directed to a single AAC member agreed upon by the majority of the full membership of the AAC.

Upon motion of Commissioner Erich Schaefer, seconded by Commissioner William (Bill) Borgsmiller, and on the following roll call vote, to wit:


AYES: Commissioners: Erich Schaeffer, William (Bill) Borgsmiller, Michael Cripe, John Eichler, Craig Piper, and Chairman Roger Oxborrow

NOES: None

ABSENT: Commissioner Allen Settle

ABSTAINING: None

the foregoing Resolution is hereby adopted.


Chairperson of the Commission

ATTEST:



Clerk of the Commission /PROTEM

[SEAL]

APPROVED AS TO FORM AND LEGAL EFFECT:

RITA L. NEAL
County Counsel

By: 
Deputy County Counsel

Dated: July 21, 2016